

Regulations for the Golf Course and its Facilities

1. Business hours.

From November to February

	RECEPTION	GOLF SERVICE	GOLF COURSE	DRIVING RANGE
Opening	07:20	07:20	07:40	07:45
Closing	18:00	18:00	18:00*	16:00**

March

	RECEPTION	GOLF SERVICE	GOLF COURSE	DRIVING RANGE
Opening	07:20	07:20	07:30	07:30
Closing	19:00	19:00	19:00*	17:00**

From April to October

	RECEPTION	GOLF SERVICE	GOLF COURSE	DRIVING RANGE
Opening	07:20	07:20	07:30	07:30
Closing	20:00	20:00	20:00*	18:30**

All hire equipment must be returned to the Golf Service no later than 15 minutes before reception closing time.

** Balls from the practice range may only be removed from the machine up to 30 minutes before the practice range closes.

On Tuesdays the Driving Range opens at 11:30. If it's a public holiday, normal opening hours apply.

a. Exceptions:

The Golf Course and Clubhouse have limited opening hours or are closed on the following days:

Date	Business Hours
24 December	07:30 until 13:00
25 December	Closed
31 January	07:30 until 13:00
1st January	Closed

* The Clubhouse may be open for special events.

2. "Check-In".

- a. All players must go to the Golf Reception to check in before going to the course.
- b. Groups with a maximum of 4 players are permitted.
- c. Tee times are not guaranteed if the player arrives late at the tee.
- d. On Saturdays, Sundays and public holidays, in the morning, it is strongly recommended that there be a minimum of 3 players in each group. The Director of Golf or other designated persons in his/her absence may join the players up to a maximum of 4 players (members or not) during Check-In, at the Tee or during play.

The Director of Golf, or other designated person in his/her absence, reserves the right to request a valid handicap certificate with a maximum of 36 for men and 54 for women.

3. The Golf Course and its Facilities.

- a. Access to the Golf Course and facilities is always subject to availability.
- b. Always respect the instructions of Belas Clube de Campo staff. The staff are authorized, when necessary, to give instructions which, in turn, take precedence over the Regulations of the Golf Course and its facilities.
- c. It is not permitted to play with more than 2 balls in play on the Golf Course. The Practice Range, Approach area and Putting Green are the designated practice areas.
- d. Short game practice is not permitted around or onto the Putting Green.
- e. Players who do not comply with the rules and regulations established by the Royal & Ancient Club of St Andrews, and those specific to Belas Clube de Campo, may be asked to leave the Golf Course without refund.
- f. The decision on the playability of the Golf Course and restrictions on the use of buggies due to adverse weather conditions shall be the sole responsibility of the Director of Golf or other designated person during his/her absence.
- g. C Non-playing children under the age of 6 are not authorized on the Golf Course.

4. Etiquette

- a. When a player is preparing or executing the shot, his partners must not talk, move or make noise.
- b. Players must leave the green as soon as they have finished the hole.
- c. When a group is looking for a ball, they must let the group immediately behind pass.
- d. A player must always smooth the Bunkers, repair the Pitch Marks on the Greens and replace the Divots.
- e. Behaviour, language and personal conduct must, at all times, be of a high standard considered appropriate and socially acceptable and reflect favorably on Clube de Golfe de Belas, Belas Clube de Campo, their clients and staff members.
- f. When unacceptable behaviour continues, then contact should be made with the Golf Reception who will respond as soon as possible.

5. Start of the game, priority, time outs and speed of the game.

- a. Start of the game:
 - i. The official starting point is hole 1.
 - ii. The Director of Golf or other designated person in his/her absence may define that, either for one day or for a period of days, holes 1 and 10 are official starting points.
- b. Starting times:
 - i. Players must be at the tee at least 10 minutes before their tee time.
 - ii. Any player who has not booked in advance is subject to the availability of the tee time. When a player or group of players book to play a tee time will be allocated for both hole 1 and hole 10 of their game.
- c. Pace of Play.
 - i. Belas Clube de Campo promotes the practice of Ready Golf, and each player must play without undue delay.
 - ii. An 18-hole round must not exceed 4h20m (2h00 from hole 1 to 9 and 2h20 from hole 10 to 18).
 - iii. Remember that your place on the golf course is immediately behind the group in front and not immediately in front of the group behind.
- d. Priority.
 - i. Players in national and/or international competitions
 - ii. The fastest formations have priority.
 - iii. Formations of 1 or 2 players do not have any priority.
 - iv. Players who start their game from a tee that is not the official starting hole (or the official holes in case holes 1 and 10 are used) of the day do not have any priority.
 - v. A player or group of players who do not respect the speed of the course may lose their priority on the course
 - vi. Any group that plays a full round has the right to pass a group playing a shorter round.

Prioritisation exception:

- All players must play without undue delay and, whenever they have a free hole in front of them, they must let the back group pass. When in doubt, players should use common sense.

6. Buggies & Trolleys.

- a. It is compulsory to respect the rules in force on the day of the match.
- b. The Buggy may only be used on the Golf Course and car park.
- c. In the event of a subscriber taking out an annual buggy subscription, the buggy key may only be handed over to the subscriber.
- d. *Buggies will only be delivered approximately 30 minutes before the start of play.*
- e. There can be no more than two people or two golf bags in each buggy. A maximum of 2 buggy are allowed per group. For groups of two players only 1 buggy is allowed.
- f. The Buggy must be ridden on the paths designated for the purpose. If it is used off the paths, the driver will be held responsible for any damage the Buggy may suffer or cause.
- g. The Buggy must be driven responsibly and may not be driven at high speeds or make abrupt turns or brakes
- h. *Buggies and Trolleys must be kept off Tees, Aprons and may not circulate between Bunkers and Greens.*
- i. Persons under the age of 18 are prohibited from driving the Buggies
- j. The instructions given by the golf operation regarding the use of the Buggies must be respected and overrides any rules set out in this document.
- k. Damage caused by abnormal use is the responsibility of the person who hired the buggy or the annual buggy subscription. In this regard, damages will be quoted and paid for in full by this person.
- l. The use of one's own buggy on the golf course by a non-subscribing resident always requires prior approval.
- m. Buggies/trolleys are always subject to availability for all clients and members, including members with annual buggies.
- n. Use of Buggies in breach of the above will result in the driver incurring liability for any damage the Buggy may suffer or cause.
- o. Planbelas will not be held responsible for any damage/accident caused by misuse of the Buggy, namely by using them in disagreement with the rules contained in these regulations.

7. Marking the Golf Course.

- a. *Tees:*
 - i. Whites - Professionals and High Competition.
 - ii. Yellow.
 - iii. Blue.
 - iv. Red.
- b. *Stakes:*
 - i. White stakes or lines - Out of bounds
 - ii. Yellow stakes or line - Front water obstacle
 - iii. Red stakes or lines - Side water obstacle
 - Blue stakes or blue line - Ground under repair
 - i. Distance stakes (at the entrance to the Green)
 - ii. White - 200 metres
 - iii. Yellow - 150 metres
 - iv. Red – 100 metres

8. Driving Range.

- a. Users must respect the instructions and information given by Belas Clube de Campo staff.
- b. Balls may only be hit within the designated areas.
- c. It is expressly forbidden to give lessons on the driving range and/or golf course without prior authorization.
- d. Planbelas, SA reserves the right to close the driving range if it sees fit.
- e. The upper area of the Driving Range is reserved solely for Golf Academy lessons, except for players or teaching professionals authorized in advance by the Director or other designated person during their absence.

It is not permitted to take balls off the Practice Range. Players who disregard this rule are in serious breach of the Golf Course Regulations and may be asked to leave the course without recourse or refund.

9. “Dress Code”.

- a. Appropriate clothing must be worn on the Golf Course, Practice Range, Clubhouse and other facilities belonging to the Golf Course. Wearing jeans, swimming or running shorts and gym clothes and similar is not permitted. Softspikes must be worn.

10. General

- a. The Golf Course has civil liability and personal accident insurance for users to cover their respective risks. Damage caused by users to the persons or property of other users, or third parties is excluded from cover.

- b. PLANBELAS, S.A. is not responsible for damage or theft within its facilities, in the car park, Clubhouse or Golf Course, or physical or material damage.
- c. Planbelas S.A. reserves the right not to allow the use of the golf course and/or facilities of Belas Clube de Campo to any player, including members' courtesies or guests.
- d. This regulation has no expiry date unless amended and communicated later.

I hereby declare that I have read the Rules and Regulations of the Golf Course and its facilities and that I agree to the conditions set out above:

Name: _____

Ass:

Date: / /